

RECEIVING AND STORAGE OF HOUSEHOLD GOODS

1. We are providing the following information to help you with your move to Carlisle. Below is our address and phone numbers:

Carlisle Barracks Transportation Office
635 Wright Avenue
Carlisle Barracks
Carlisle, PA 17013-5047
Inbound Personal Property Section:
Commercial (717) 245-4381 or DSN 242-4381
FAX (717) 245-3357

2. Receiving Household Goods Shipments: It is your responsibility to contact the Consolidated Personal Property Shipment Office (CPPSO) immediately upon your arrival to schedule a delivery date. When you call, have your delivery address and local telephone number available. Do not assume that because you were given a Required Delivery Date (RDD) for your property at your previous duty station that your property will automatically be delivered on that date.

a. Domestic code 1 shipments of Household Goods are direct delivered only if the destination address is known and the member can accept delivery. If your address is unavailable, your shipment will go to the local agent's warehouse and placed in Storage in Transit (SIT) pending your arrival and request for delivery. For code 1 shipments, the driver may contact you and request a weekend delivery. It is your option to accept delivery at that time or to inform the driver to deliver on the first duty day after the weekend or holiday.

b. All overseas and Code 2 (containerized) domestic shipments of Household Goods and/or Unaccompanied Baggage must be delivered from a local agent's warehouse. These shipments are automatically placed in Storage in Transit (SIT) until the property owner or designated agent contacts the CPPSO to schedule delivery. **Be advised that in the past, unaccompanied baggage shipments have been running 30-45 days passed the required delivery date from overseas areas.**

3. Storage in Transit: Shipments are stored at government expense for up to 90 days. Deliveries from SIT will not be scheduled for weekends or holidays. The average time for delivery from SIT is eight to ten working days. The timing of your delivery from SIT can vary greatly depending on the agent's previous schedule of deliveries. Plan and schedule accordingly.

4. Nontemporary Storage (NTS): Personnel assigned at a course of instruction lasting more than 20 weeks are entitled to nontemporary storage at government expense for the portion of personal property which they do not anticipate a need while at

this installation. Due to the size of student quarters, it is strongly recommended that arrangements for NTS be made at origin for shipments in excess of 12,000 pounds (this is only a suggested storage weight and will vary between quarters). If arranged at origin, the property normally will be placed in a commercial storage facility near the member's current duty station or Port of Debarkation for personnel returning from overseas assignments. **If you reside off post (not in government quarters), storage of excess property at government expense is not authorized at destination.** NTS is only authorized at government expense for property not exceeding your total authorized weight allowance. **Due to the numerous deliveries to all personnel of an incoming class, students may be required to retain the excess property in their quarters for as long as three weeks until nontemporary storage of goods can be effected.**

5. If you are moving into housing on the local economy, you must ensure that the carrier removes all packing and crating material before being released. Failure to do so will result in removing the materials at your own expense. If a carrier agent agrees to return at a later date to remove cartons, ensure this is annotated to include the person's name and office phone number on the DD Form 619-1 (statement of Accessorial Services Performed) prior to releasing the carrier agent's personnel.

6. The date of arrival shown on the U.S. Army War College and Carlisle Barracks questionnaire is not considered a request for delivery of household goods. When household goods are to be delivered, the individual or agent must be present. Delivery hours are between 0730 and 1700. Personnel signing for government quarters on the date of delivery should allow sufficient time to inspect quarters prior to scheduling delivery.

7. The Transportation Office at Carlisle Barracks is here to assist you in any way we can to insure a good move into your new residence. In order to have your household goods delivered in a timely manner, all incoming students should keep the inbound section informed of a good contact telephone number so we can be proactive on the prompt delivery of your personal property.